



LUNGSOD NG  
**PASIG**

UMAAGOS ANG PAG-ASA

OFFICE OF THE MAYOR

## NOTICE TO PROCEED

3 May 2023

### **XITRIX COMPUTER CORPORATION**

23 Detroit St. Cor. Don Egea St.  
Brgy. Pinagkaisahan, Cubao, Quezon City

Dear Sir/Madam:

The attached Purchase Order/Service Contract No. 23-03-0073  
dated 8 March 2023 having been approved, you are hereby  
directed to proceed with the project immediately and complete the same  
within forty-five (45) calendar days, without extension.

Please acknowledge receipt and acceptance of this Notice by signing in the  
space provided below. Kindly return the original to the **PROCUREMENT  
MANAGEMENT OFFICE**.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By the Authority of the Mayor

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Authorized signature:

Name of the Representative of the Bidder: **MARK LOUIS S. VALMOCINA**

I acknowledge receipt of this Notice on: 5-3-2023